



SBFC FINANCE LIMITED

ARCHIVAL POLICY

Date: 12 July, 2023

I BACKGROUND

The website of SBFC Finance Limited (the “**Company**”) provides for information on its business and operations for information and awareness of the stakeholders. The website is regularly updated and certain information and documents are archived periodically so as to be available on the website, whilst simultaneously keeping the information relevant.

Pursuant to Regulation 30(8) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended (the “**SEBI LODR Regulations**”), the archival policy has been framed to provide guidelines for archival of records and documents as statutorily required (the “**Policy**”).

II OBJECTIVE OF THE POLICY

Pursuant to Regulation 30(8) of the SEBI LODR Regulations, the Company is required to disclose on its website all events or information as disclosed to the stock exchange(s). Such disclosures are required to be made available on the Company’s website for certain periods as statutorily required. This Policy shall be disclosed on the Company’s website, www.safc.com, in order to inform the stakeholders to facilitate them to retrieve past information which is of a statutory nature for a period as disclosed in the Policy.

III ARCHIVAL INFORMATION

The information as statutorily required under the SEBI LODR Regulations shall be hosted on the Company’s website for a minimum period of 5 (five) years and thereafter the Company shall maintain this information under the archival section for a further period of 5 (five) years in the manner as may be deemed appropriate by the Company.

All information required to be uploaded on the Company’s website in pursuance of any other statute / legislation / regulation, shall be hosted on the Company’s website for such period as may be mandated by that statute / legislation / regulation.

All information/documents hosted on the website of the Company voluntarily by the management shall be retained on the website/archive section for such period of time as may be deemed fit at the absolute discretion of the management of the Company.

IV GENERAL

In case of any subsequent changes in the provisions of the SEBI LODR Regulations or any other regulations which make any of these clauses/ provisions in this Policy inconsistent with the SEBI LODR Regulations, the provisions of such regulations shall prevail.

V AMENDMENTS

The Policy may be reviewed and amended periodically as and when required by the Board to ensure that it meets the objectives of the SEBI LODR Regulations and the needs of the Company and remains effective.

Any subsequent amendment/modification to the provisions of the SEBI Listing Regulations and/or other applicable laws in this regard shall automatically apply to the Policy.